

**Board of Mayor and Aldermen Meeting**  
**August 1, 2016**  
**Dyersburg Municipal Court Room**

- (1) **Call to Order:** The Board of Mayor and Aldermen met in regular session on Monday, August 1, 2016 in the Dyersburg Municipal Court Room at 7:00 p.m. Mayor John Holden presided over the meeting. The meeting opened with prayer by Alderman Terry Glover. Mayor Holden noted all Aldermen were present.
- (2) **Approval of Minutes:** The minutes of the July 18, 2016 meeting were approved on a motion by Alderwoman Carolyn Norman, followed by a second from Alderman Robert Taylor, Jr. The motion passed approving the minutes.
- (3) **Unfinished Business:** Dyersburg Police Chief, Steve Isbell, reported the following:

**SACOP membership:** Chief Isbell appointed to the State committee for the organizing body for the individual state associations of chiefs of police. He will also serve:

**TACP** (TN Association of Chief of Police) at all State Association of Chiefs of Police of the IACP:

- elected a member to represent the TACP at all State Association of Chiefs of Police of the IACP (SACOP) functions. The SACOP Representative must be an active member of the Association for two consecutive years prior to being elected to the office. The term of office shall be for three consecutive years. The SACOP representative is a member of the Executive Board
- Serves on Legislative Committee
- Serves as the TACP representative to the State Association of Chiefs of Police division of the IACP
- Serves as the liaison between the TACP and the IACP and represents TACP members' views and concerns
- May serve and represent the TACP on IACP committees
- Attend IACP Annual Conference
- Attend SACOP Mid-Year Conference
- Must provide detailed reports regarding IACP or national issues related to TACP at each scheduled Board of Directors meeting

**Chief of the Year Award:** Chief Isbell was awarded the West Tennessee Division Chief of Police. This award is presented to the Chief of Police by the President of the TACP and is based upon the following three factors:

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- The chief's ability to be progressive, innovative, and professional in the management of his or her department.
  - The chief's involvement with the community he or she serves.
  - The chief's involvement with local, county, state and national organizations to promote and enhance the professional image of all police personnel.

His nomination was made by a Director or a member of the board of officers of the TACP. There were three winners, one awarded from each of the three regions of the state (West, Middle & East).

**(4) New Business:**

**a. Bids - Greg Williams, Purchasing Agent.**

1. Department: EOC

Item: Maintenance Agreement

Purpose: Radio Backbone & Dispatch Consoles

Budgeted: Yes

Notification – None – Sole Source

Recommendation: Mr. Williams recommended approving payment to Motorola, at \$27,107.04.

A motion to approve the recommendation as presented before the Board was made by Alderman Bob Kirk, with a second by Alderman Kevin Chaney. The motion passed by full approval.

2. Department: Police / EOC

Item: ADSI Software Maintenance

Purpose: Police records management & MDT software

Budgeted: Yes – Police/\$17,060.00 EOC/\$14,605.70 (To be reimbursed by E911)

Notification – None – Sole Source

Recommendation: Mr. Williams recommended approving payment to ADSI, at \$31,665.70.

A motion to approve the recommendation as presented before the Board was made by Alderman Bill Escue, with a second by Alderwoman Carolyn Norman. The motion passed by full approval.

3. Department: Police

Item: (3) Police Pursuit Vehicles – Patrol Equipped

Purpose: Replace older cars

Budgeted: \$100,500

Notification – State Gazette – Direct to 4 vendors

Bids:	Golden Circle Ford	No Response
	Chevrolet of Murfreesboro	No Response
	Gene Langley Ford	No Response
	Tim Castellaw Ford	\$97,956.66

Recommendation: Mr. Williams recommended approving the bid to Tim Castellaw Ford, at \$97,956.66.

A motion to approve the recommendation as presented before the Board was made by Alderman Dennis Moody, with a second by Alderman Robert Taylor, Jr. The motion passed by full approval.

4. Department: Cemetery

Item: Annual Herbicide Application – 3-year contract

Purpose: Weed Control

Budgeted: Yes

Notification – State Gazette, direct to 6 vendors

Bids:	Davis Lawn Care	No Response
	RCI Landscape Maintenance	No Response
	Naturchem	No Response
	TennLawn	No Response
	Herbi-Systems	\$22,100.00
	Cowles Custom Applications	\$20,475.00

Recommendation: Mr. Williams recommended awarding the bid to Cowles Custom Applications, at \$20,475.00 (annually).

A motion to approve the recommendation as presented before the Board was made by Alderman Robert Taylor, Jr., with a second by Alderman Dennis Moody. The motion passed by full approval.

5. Department: Street

Item: Salt spreader

Purpose: replace old salt spreader

Budgeted: Yes – \$16,000

Notification – State Gazette, Direct to (4) bidders

Bids:	River City Hydraulics	No Response
	D&M Distributing	No Response
	Swenson Products	No Response
	KYFab	\$14,810.00

Recommendation: Mr. Williams recommended awarding the bid to KYFab at \$14,810.00.

A motion to approve the recommendation as presented before the Board was made by Alderman Mike Morgan, with a second by Alderman Robert Taylor, Jr. The motion passed by full approval.

**Report from Alderman and Alderwomen:**

**Aldermen Bob Kirk:** Complimented the City’s current street resurfacing project; however, he questioned the satisfactoriness of the covering of street manholes. Alderman Kirk asked about the inconsistent mowing of State property along Hwy 51 Bypass. Street Superintendent Mike McCulloch reported that all streets appeared to be properly resurfaced regarding the covers and the mowing company for the State was a new vendor, and had inadvertently missed several locations and would return to complete the mowing.

**Alderman Bill Escue:** Congratulated Chief Isbell on his the recent recognitions and elections representing the Dyersburg Police Department and the Police organizations for the state of Tennessee.

**Alderman Terry Glover: No report.**

**Alderman Kevin Chaney: No report.**

**Alderwoman Mike Morgan: No report.**

**Alderman Dennis Moody:** Discussed the significant problem with litter and household debris placed curbside for City disposal. As the discussion transpired among the Board, Mayor Holden referenced the historical decisions of the Board regarding this issue dating back from 2004 to the present. It was decided that the Street and Sanitation Committee should convene, along with City legal counsel, to further discuss this issue for an appropriate resolution.

**Alderman Carolyn Norman:** Thanked City staff and the Mayor for recent meetings in the community with residents to resolve various issues, and for receiving the current telephone cell numbers of the city department heads. Alderman Norman asked the Mayor about specific fees for sanitation, and reminded the public about the upcoming Junkin' & Jam this Friday, August 5, 2016 from 5-9 p.m. in downtown Dyersburg.

**Alderman Robert Taylor, Jr:** Asked the Mayor about the process for follow-up response to 311 calls. He further inquired about the proper procedure for citizens to request police assistance for nuisance dog barking, and assistance from the Humane Shelter for stray cat trapping and removal. Alderman Taylor asked Chief Isbell about police presence in south Dyersburg. Chief Isbell responded with comments about having good police presence there, and the support to the community because of the existence of the south Dyersburg Police Precinct.

**Communications from the Mayor:**

- Reminded citizens of the upcoming Junkin' & Jam this Friday, August 5, 2016 from 5-9 p.m. in downtown Dyersburg
- Noted that Mathew 25-40 was in need of donations for pantry supplies
- Noted sanitation rate increases.

With no further business the meeting adjourned at 7:30 p.m.

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John Holden, Mayor

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Robert C. Jones, City Recorder