

City of Dyersburg  
Storm Water Management Department  
**SWPPP Exempt Request Form - Instructions**

Purpose of this form. This form will allow operators of smaller construction sites ( less than one acre) to design their storm water pollution prevention without using a licensed engineer's services. This form is not a request to exempt the site from installing and maintaining controls, it is only a request to waive the requirements of submitting a formal SWPPP. All storm water discharges, controls and inspections must comply with the City of Dyersburg Storm Water Ordinance.

Land Disturbance Permit. The City of Dyersburg Storm Water Management Department will process your NOI application and SWPPP Exempt Request Form and return to you either a Land Disturbance Permit or a denial of your application with an explanation of the denial.

Who must submit a SWPPP Exempt Request Form? The SWPPP Exempt Request Form must be signed by the "permittee" and "operator(s)" of the construction site. Operators will most likely include the developer of the site and the primary contractors. "Operator" means any party associated with the construction project that meets either of the following two criteria: (1) the party has operational control over project specifications (including the ability to make modifications in specifications); or (2) the party has day-to-day operational control of those activities at a project site which are necessary to ensure compliance with the Land Disturbance Permit (e.g., they are authorized to direct workers at the site to carry out activities identified in the SWPPP Exempt Request Form or comply with other permit conditions).

Description of site. Describe the site in detail giving location, topographic information, land disturbance schedule and any other information that would pertain to storm water runoff. The more information you provide, the easier it will be for officials to evaluate the site and justify exemption of SWPPP submittal requirements.

Describe the measures that will be implemented to prevent erosion and sediment from leaving the site. In order to receive exempt status for your site, you must specify what controls you will use to prevent polluted runoff from leaving your site. At a minimum you must describe outfall protection, construction exit, and stabilization practices. Exemption will largely depend on the information you provide about the controls you intend to use.

Submitting the form and obtaining more information. Note that this form must be signed by the company president, vice president or land owner. For more information contact the City of Dyersburg Storm Water Management Department at: (731) 288-7612, or e-mail [gtwillia@dyersburgtn.gov](mailto:gtwillia@dyersburgtn.gov) . Submit the completed SWPPP Exempt Request Form with your NOI to:

City of Dyersburg  
Storm Water Management Department  
P.O. Box 1358  
Dyersburg, TN 38025-1358