

City of Dyersburg  
Storm Water Management Department  
**NOTICE OF INTENT - INSTRUCTIONS**

Purpose of this form. A Notice of Intent (NOI) must be submitted to obtain coverage under the City of Dyersburg Storm Water Management Department Land Disturbance Permit for discharges of storm water. This permit is required for discharge(s) from construction sites that involve grubbing, clearing, grading or excavation of more than five thousand square foot (5,000<sup>2</sup> ft.) This form should be submitted at least twenty (20) days prior to the start date of any land disturbing activities such as grubbing, clearing, grading or excavation.

Land Disturbance Permit. The City of Dyersburg Storm Water Management Department will process your application and return to you a Land Disturbance Permit. Runoff from the construction site will not be permitted until the Land Disturbance Permit has been issued.

Who must submit a NOI? The NOI must be signed by the "permittee" and "operator(s)" of the construction site. Operators will most likely include the developer of the site and or primary contractors. "Operator" means any party associated with the construction project that meets either of the following two criteria: (1) the party has operational control over project specifications (including the ability to make modifications in specifications); or (2) the party has day-to-day operational control of those activities at a project site which are necessary to ensure compliance with the storm water pollution prevention plan or other permit conditions (e.g., they are authorized to direct workers at the site to carry out activities identified in the storm water pollution prevention plan or comply with other permit conditions). If a contractor has not been identified by the time the NOI is submitted by the developer, the contractor(s) must submit a separate NOI in order to obtain authorization under this permit. The contractor must include the LDP tracking number that is already assigned to the site, along with the name of the construction project and its location.

Describe and locate the project. Use the legal or official name of the construction site. If a construction site lacks street name or route number, give the most accurate geographic information available to describe the location (reference to adjacent highways, roads and structures; e.g. intersection of Highway 78 and Highway 182). Provide Northing and Easting in Tennessee State Plane Coordinates NAD 83 monument location. Provide estimated starting date of clearing activities and completion date of the project, and an estimate of the number of acres of the site on which soil will be disturbed, including borrow areas, fill areas and stockpiles.

Give name of receiving stream. Trace the route of storm water runoff from the construction site and determine the name of the river(s), stream(s), creek(s), wetland(s), lake(s) or any other water courses into which the storm water runoff drains. Note that the receiving water course may or may not be located on the construction site. If the first water body receiving construction site runoff is unnamed ("unnamed tributary"), determine the name of the water body that the unnamed tributary enters.

ARAP Permit may be required. If your work will disturb or cause alterations of a stream or wetland, you must obtain an appropriate Aquatic Resource Alteration Permit (ARAP). If you have a question about the ARAP program or permits, contact your local Environmental Assistance Center at telephone number 888-891-8332.

You must prepare a Storm Water Pollution Prevention Plan (SWPPP) prior to submitting the NOI, unless you are requesting an exemption. \*Note: only sites less than one acre will be considered for exemption.

Submitting the form and obtaining more information. Note that this form must be signed by the company president, vice president or land owner. For more information contact City of Dyersburg Storm Water Management Department at telephone number (731) 288-7612, or e-mail [gtwillia@dyersburgtn.gov](mailto:gtwillia@dyersburgtn.gov) . Submit the completed NOI form to:

City of Dyersburg  
Storm Water Management Department  
P.O. Box 1358  
Dyersburg, TN 38025-1358

City of Dyersburg  
Storm Water Management Department  
**NOTICE OF INTENT**

Name of the construction project	Land disturbance Permit #	
Street address (or description of location) <input type="checkbox"/> Map attached (required)	State Plane Coordinates NAD 83 N E	
Construction project (site) description		
Permittee: Legal name and mailing address, including zip code	Start date Est. end date	
Site Operator/Inspector, phone number and e-mail address * as of July 1, 2007 all site operators must have Level I Erosion and Sediment Control Cert.		
Name(s) of stream(s), wetland(s), lake(s) or other conveyances receiving storm water runoff from the construction site.		
Do there appear to be streams and or wetlands on the construction site?	YES                      NO	
If you answered "YES" to the above question, do you plan any construction activity in the stream or wetland?	YES                      NO	
If you answered "YES" to the above question, you must have an ARAP permit.	Permit Tracking #	
Has the Storm Water Pollution Prevention Plan (SWPPP) been developed?	YES                      NO	
NOTE: The NOI will be considered incomplete if you answer "NO" to the above question, unless you are requesting an exemption.		
<b>Permit Application Certification and Signature</b> (must be signed by President, Vice President, Land Owner or equivalent)		
I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gathered and evaluated the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine for knowing violations.		
Print or type name	Signature	Date

I certify under penalty of law that I have reviewed this document, any attachments, and the SWPPP referenced above. Based on my inquiry of the construction site owner/developer identified above, and/or my inquiry of the person directly responsible for assembling this Notice of Intent, I believe the information submitted is accurate. I am aware that this NOI, if approved, makes the above-described construction activity subject to Land Disturbance Permit number DTN00000, and that certain of my activities on-site are thereby regulated. I am aware that there are significant penalties, including the possibility of fine and imprisonment for knowing violations, and for failure to comply with these permit requirements.		
1 Company Name	Signature of Representative	Date
2 Company Name	Signature of Representative	Date
3 Company Name	Signature of Representative	Date

APPROVED	Signature of Manager or Engineer	Date
NOT APPROVED		