

Board of Mayor and Aldermen Meeting – Special Called Session
August 28, 2017
Dyersburg City Hall

- (1) **Call to Order:** The Board of Mayor and Aldermen met in regular session on Monday, August 28, 2017 in the City Hall Second floor conference room at 10:00 a.m. Mayor John Holden presided over the meeting. The meeting opened with prayer by Alderman Kevin Chaney. Mayor Holden noted all Aldermen were present, with the exception of Alderwoman Carolyn Norman.
- (2) **Approval of Minutes:** Mayor Holden called for a motion to approve the minutes from the August 21, 2017 meeting. The minutes were approved on a motion by Alderman Kevin Chaney, followed by a second from Alderman Robert Taylor, Jr. The minutes were approved.
- (3) **Unfinished Business:** None presented.

a. **Public Hearing – August 28, 2017 – public hearing is held to consider passage of the 2017-18 budget**

Mayor Holden noticed the public of a hearing for public comment as the Board prepares to approve the 2017-18 City Budget. Mayor Holden called for any public comment to be presented. No public comments were presented before the Board.

Mayor Holden noted minor changes made to the Schedule of Fees section of the Budget.

Mayor Holden called for a motion to approve the 2017-18 City Budget. Alderman Kevin Chaney motioned to approve the passage of the 2017-18 budget. Alderman Bill Escue made a second to the motion. The motion passed.

b. **Bids – Greg Williams, Purchasing Agent.** The Board agreed to approve the bids under one motion after Mr. Williams presented all of them before the Board.

1. Department: EOC
Item: Maintenance Agreement
Purpose: Radio Backbone & Dispatch Consoles
Budgeted: Yes
Notification – None – Sole Source

Recommendation: Mr. Williams recommended to approve payment to Motorola, for \$14,366.40.

2. Department: Police / EOC
Item: ADSI Software Maintenance
Purpose: Police records management & MDT software
Budgeted: Yes – Police/\$17,060.00 EOC/\$23,825.70
Notification – None – Sole Source

Recommendation: Mr. Williams recommended to approve payment to payment to ADSI, for \$40,885.70.

3. Department: Water Plant / Wastewater Plant / Recreation
Item: 120,000 gallons of Liquid Chlorine Bleach
Purpose: Open P.O. for FY 17-18
Budgeted: Yes
Notification – State Gazette, direct to 3 vendors
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|--------------------------|--------------|
| Bids: Brenntag Mid-South | \$104,400.00 |
| Vertex Chemical | \$ 93,600.00 |
| Harcros Chemicals | \$ 85,140.00 |

Recommendation: Mr. Williams recommended to Harcros Chemicals, at \$85,140.00.

4. Department: Water Distribution
Item: Open Purchase Order
Purpose: Water Meters & Meter Parts
Budgeted: Yes – FY 17-18
Notification: None – Sole Distributor for Standardized Meter (Neptune)

Recommendation: Mr. Williams recommended to Award bid to Consolidated Pipe & Supply, Memphis, at \$30,000.00.

5. Department: Street
Item: 265 tons of Cold Mix Asphalt
Purpose: Pothole Repair – FY 17-18
Budgeted: Yes
Notification – None – Sole Source of Supply locally

Recommendation: Mr. Williams recommended awarding the bid to Ford Asphalt, Dyersburg, TN, \$30,000.00.

6. Department: E.O.C.
 Item: Open Purchase Order – FY 17-18
 Purpose: Repairs, equipment transfers, and new installations for all city departments
 Budgeted: Yes
 Notification – None – Only local certified repair facility for Motorola
- Recommendation: Mr. Williams recommended awarding the bid to West TN Communications, Dyersburg, at \$20,000.00.
7. Department: Police Department
 Item: Open Purchase Order – FY 17-18
 Purpose: Patrol Uniforms
 Budgeted: Yes
 Notification: None – Will be purchased through BuyBoard (National Purchasing Cooperative)
- Recommendation: Mr. Williams recommended awarding the bid to Gall’s, Chicago, IL, at \$26,000.00.

8. Department: Street Department
 Item: Open P.O. for FY 17-18
 Purpose: Concrete for various projects requiring less than 20 yds.
 Budgeted: Yes
 Notification – State Gazette, direct to 2 vendors
 Bids:

Qty.	BT Redi-mix	Fowlkes Concrete
1.00-1.50 yds	\$108.50	\$140.00
1.75-2.50 yds	\$108.50	\$130.00
2.75-3.75 yds	\$108.50	\$120.00
4 yds and over	\$108.50	\$106.00

Recommendation: Mr. Williams recommended awarding the bid to BT Redi-mix, Dyersburg, \$20,000.00.

9. Department: Solid Waste Management
 Item: Tires for Route & Dumpster Trucks
 Purpose: Open P.O. for FY 17-18
 Budgeted: Yes
 Notification – State Gazette, direct to 4 vendors
 Bids: Tucker Tire No Response

Love's Travel Stops	\$30,454.00
Best One Tire	\$28,497.00
T Enterprises	\$26,752.00

Recommendation: Mr. Williams recommended awarding the bid to T Enterprises at \$26,752.00

10. Department: Water Plant
 Item: Lab Supplies
 Purpose: Open P.O. for FY 17-18
 Budgeted: Yes
 Notification – None – Sole Source for supplies used
 T Enterprises, Dyersburg, \$26,752.00

Recommendation: Mr. Williams recommended awarding the bid to Idexx Laboratories, Westbrook, ME, at \$20,000.00.

11. Department: Police
 Item: Patrol Pursuit Tires
 Purpose: Open P.O. for FY 17-18
 Budgeted: Yes
 Notification – State Gazette, direct to 3 vendors
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|-------|------------------------|-------------|
| Bids: | Tucker Tire | No Response |
| | T Enterprises | \$15,440.00 |
| | Lake Rd Service Center | \$14,260.00 |

Recommendation: Mr. Williams recommended awarding the bid to Lake Rd Service Center, at \$14,260.00.

12. Department: Codes Department / E.O.C.
 Item: MyGov Annual Software Maintenance
 Purpose: Software for 311 service
 Budgeted: Yes
 Notification – None – Proprietary Product

Recommendation: Mr. Williams recommended awarding the bid to MyGov, Ada, OK, at \$21,600.00.

13. Department: Street Department
Item: 250 Tons of Highway Salt
Purpose: Deicing Streets – FY 17-18
Budgeted: Yes
Notification – None - State Contract

Recommendation: Mr. Williams recommended awarding the bid to Cargill, Inc., \$20,405.00.

A motion to approve all of the recommendations, as presented before the Board, was made by Alderman Bob Kirk, with a second by Alderman Kevin Chaney. The motion passed by full Board approval.

Reports from Alderman and Alderwomen and Mayor:

There were no reports from Aldermen.

Communications from the Mayor:

Mayor Holden announced the City is currently monitoring future weather conditions as related to the recent impact on weather by hurricane Harvey.

With no further business, the meeting adjourned at 10: 16 a.m.

John Holden, Mayor

Robert C. Jones, City Recorder